



**THE ORCHID SCHOOL**

**Minutes of PTA Executive Council Meeting**

**Date:** 15<sup>th</sup> January'21

**Time:** 5:00 PM

**Venue:** TOS Conference Room

**Members Present:**

1. Dr. Lakshmi Kumar- Director, Board Representative
2. Ms. Sangeeta Kapoor-Acting Principal, Ex- Office Secretary
3. Ms. Atreyi Saha- Acting Vice Principal
4. Mr. Sumit More- Admin Unit Head

**Teacher Representatives:**

1. Mr Nikhil Pujari - Class VI Representative
2. Ms Monika Gupte - Class IX Representative

**Parent Representatives:**

1. Ms. Suvarna Mahashabde- Lead Parent Representative
2. Mr. Rajeev Mankar- Class II Representative
3. Mr. Kranthi Kola – Class III Representative
4. Ms. Shailja Arram - Class IV Representative
5. Ms. Manasi Pinge - Class IV Representative
6. Ms Leena Somvanshi - Class VI Representative
7. Dr. Sandhya Deore - Class VII Representative
8. Mr. Uday Dixit - Class IX Representative

**Agenda**

- Reopening of School and Readiness
- Schedule for Academic Year 2021-22
- Introduction of Online Sports Program
- Some Upcoming Highlights
- Fee Collection Status

**Points of Discussion**

- Acting Principal Sangeeta Kapoor began the meeting by welcoming the members.
- The PTA members were invited on a tour of the school to show the infrastructure readiness for reopening the school for students, following all SOPs due to Covid.
- Post school tour the members were briefed with the agenda for the meeting.

- The details of the readiness of school for reopening for students was shared.
- She also informed the Council all readiness measures undertaken in terms of Staff. Every employee had undergone the COVID test prior to opening of the school.
- She showed a video on the preparedness for School reopening and a glimpse on how Day 1 of the practical had been held.

### **Readiness of the School for reopening school**

- Acting Principal Sangeeta Kapoor informed that the school was gearing up to open school for Grade IX and XI.
- For the AY 2020-21, TOS planned to conduct once a week classes and Final Exams for Grade IX and XI in school. The school would send the video on school preparedness and consent form to all parents of those levels.
- Depending on the number of students agreeing to come school, the school would then decide on whether once a week school would be operational.
- In the case of Final exams. Students could opt to write the papers at home or in school. In any case, appropriate arrangements would be done for them to handover their answer sheets for correction.
- The Class XI practical would be conducted as soon as the students joined school in Class XII as they have missed the same this AY 2020-21.

### **Schedule of the Academic Year 2021-22**

- The schedule for the beginning of the new Academic Year 2021-22 was shared with the members.
- The rationale for opening school for Grade I to VIII in May was explained.
- She mentioned that the initial weeks would be consciously based on Remedial and Gifted programme for the students. These classes would work as a bridge between the concepts for both Academic Years thus helping in cementing them.
- It was mentioned that for students who would appear for the final examination from home, answer sheets would be provided to them at the time of distribution of sports kit.
- Dr Lakshmi Kumar also stated that this year TOS would include narrative remarks from parents for their wards' in the report card as this Academic Year, students have spent the maximum learning time at home, it was more so imperative for the parents to write a narrative report for their child.
- A template of it will be shared with parents of all levels. In case any parent did not send the report, the same would appear blank in the report card.

## **Some Upcoming Highlights**

- The Annual Award Ceremony for AY 2019 – 20 would be held on Tuesday, 26<sup>th</sup> January 2021 via MS Teams. Circular for each domain would be sent to the parents according to the schedule.
- Members were informed that the school had been selected as a CTET Examination centre. The test will be held on 31<sup>st</sup> January 2021.

## **Class XI Admission and Programme related**

- Class XI admission for AY 202-22 will take place on 20<sup>th</sup> February.
- TOS has planned to introduce subjects of Humanities for Grade XI for the AY 2021-22.
- The school will be offering subjects clearly based on NEP 2020 guidelines and thus students would get to select from a wide array of subjects.
- The optional subjects that will be offered for each stream was shared.

## **Introduction of Online Sports Program**

- The members were informed that from 1<sup>st</sup> February 2021, TOS would be introducing a Sports Program for the entire school.
- The school had realized that while Academics was going on in full swing, Sports had taken a back seat.
- Based on success of Learning Kit in Primary Domain, the importance of manipulatives surfaced.
- Also, in the pandemic, many sports training institutions have modified their program and introduced PE with manipulatives specially for Primary and Middle School students.
- Thus, combining the two, TOS has tied up with two leading sport training Institutions Zoommer Play and Zona Mista to offer grade wise PE and Fitness coaching to all students.
- The classes would be conducted twice a week. Trained coaches would be conducting the classes along with our school sport coaches Anil Kokate and Ankita Pathak.
- A brief introduction of both institutions Zoommer Play and Zona Mista was presented.

## **Fee Collection of 2020-2021 status**

- The current fee collection status was shared with the members.
- It was noted that approx. 19% of the fees from 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> installment was still due.
- Members suggested that the school can take some steps towards it.
- Director Lakshmi Kumar and Acting Principal Sangeeta Kapoor thanked each member present for taking time out to attend the meeting.
- She acknowledged that this strong support of the parent community was the basis on which The Orchid School ethos was laid as without this bond the school would not achieve such levels of success.